



TACPAC Handover Information Sheet

Pupil Name:

Our current TACPAC sessions take place on (time, day):

at (location):

When we have had to change any of these details, they have been prepared for this change by (e.g. social story, gradual transition period, visual cues, etc.):

Our TACPAC sessions

SET UP

1. They are cued in to the TACPAC session by (e.g. music, objects, visual cues, key phrase, seeing do not disturb sign, etc.):
2. They need to be in the following position to access TACPAC (e.g. sitting, lying):
3. They need the following special positioning equipment:
4. These professionals are also involved in their TACPAC sessions (e.g. physio, OT):
5. They prefer me to be face to face / side on / other (specify):

DURING (see also Body Pattern Sheets)

6. Throughout their TACPAC sessions, they communicate by (e.g. verbal language, sign language, symbols, aided language display, high-tech system, etc.):
7. They prefer me to communicate (e.g. with short/simple language, non-verbally, with sign language, by naming body parts, with key words/phrases, etc.):

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AFTERWARDS

8. I communicate the end of the session (e.g. verbally, by signing, with visual timetable, by packing away objects, with 'full stop' deep-pressure press, etc.):

OUR TACPAC JOURNEY

9. We have worked through the following TACPAC Sets (including start/finish dates):

10. We are currently working on TACPAC Set number:

11. Their favourite Sets and/or activities are:

And they communicate this by:

12. They don't like:

And they communicate this by:

13. In the past, we have marked finishing a TACPAC Set by (e.g. a certificate handed over in assembly):

Other information

PARENTS/CARERS (any comments from parents/carers, is TACPAC used at home, liaison between home and school etc.):

TACPAC RECEIVER (any comments on Receiver's communication bids, communicative responses, areas to work on, things to look out for, etc.):

PREVIOUS GIVERS (list all staff who have worked with pupil as TACPAC Givers, with dates if known):

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